

**EXECUTIVE WOMEN INTERNATIONAL
MEMPHIS CHAPTER
BOARD OF DIRECTORS MINUTES
February 13, 2008**

CALL TO ORDER

President Carol Whitfield (FedEx) called the February Board Meeting of the Memphis Chapter to order at 6:04pm. Wednesday, February 13, 2008 at Ernst and Young.

ROLL CALL

Carol Whitfield, President
Lisa Forrest, Treasurer
Katie Hart, Membership
Tommye Ballard, Sergeant-at-Arms
Sherry Fields, Programs
Rose Ann Bradley, Publications
Patricia Barnett, Ways & Means
Susan Babb, Public Relations
Krissie Heuer, Advisor
Martha Pallesen, Parliamentary Advisor
Guest: Anna Hough

Absent:
OPEN - Secretary

MINUTES

The minutes of the January Board and Chapter meeting will be emailed next week to look over and approve via email. They will be posted on our website after board approval.

TREASURER'S REPORT

The Treasurer's report as of February 13, 2008 was distributed to the Board which included \$8,220.00 in dues submitted.

COMMUNICATIONS

There was no report on communications.

COMMITTEE REPORTS

The Board of Officers and Directors presented the following reports:

MEMBERSHIP

Katie Hart reported for Membership: Loss of nine firms however gained two with a net loss of seven firms.

Members Firms 45, Active Reps 52, Sustainers 11, Life Member 1, Honorary 1, Transitional 1. Sharp Manufacturing/ Jane Liddell, will be installed at the February meeting. Katie Hart made a motion and it was carried by the Board to post the following six firms: Butler, Snow Law Firm; Luminetx; Hnedak Bobo Architects; Residence Inn Hotel-Downtown Memphis; Doubletree Hotel-Downtown Memphis; and Crye-Leike.

Katie is working on a rep for Memphis Airport Authority.

She will be updating the spreadsheets and emailing distribution lists.

Katie is also planning a membership blitz and will work with Sherry to co-ordinate with April chapter meeting.

PROGRAM

Sherry Fields reported Dr. Irvin Fleming will be our speaker Feb 21st at the Hilton Hotel with a short DVD on Memphis American Cancer Society and a power point presentation. Everyone is to wear Red. The March 20th meeting will be at Crescent Club with Ron Childers speaking. The April 17th meeting will be at Holiday Inn University and a fashion show will take place during the meal (and possibly a membership blitz).

PUBLICATIONS

Rose Ann Bradley announced the February Pulse was posted to the website on Feb. 6th. March 3rd is the deadline for March Pulse articles to the Publications Director. The Pulse is to be posted to the website by March 10th.

SERGEANT-AT-ARMS

Tommye Ballard reported the following attendance for January: 41 Active Reps, 5 Guests, 3 Sustainers, 1 Life Member, 1 Honorary, for a total of 49, a 72.5% attendance.

PUBLIC RELATIONS

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Susan Babb, Public Relations reported EWI had a write up and spread of pixs in the Jan VIP Magazine. An article and Chapter group photo has been submitted to Memphis Woman Magazine for future publication.

ADJOURNMENT

The meeting was adjourned at 8:05pm

TECHNOLOGY

There was nothing to report for Technology.

Rose Ann Bradley, Publications Director

WAYS AND MEANS

Patricia Barnett is doing a flyer for next meeting covering the gifts (\$20 value) each member is to bring for an upcoming meeting. She will also put info/website in the Pulse regarding goodsearch.com. She plans a committee meeting the end of this month.

Carol Whitfield
2007/2008 President

BCDP

No announcements made.

PARLIAMENTARY PROCEDURES

Martha Pallesen passed out a booklet entitled "The a-b'c's of Parliamentary Procedure".

UNFINISHED BUSINESS

The Nominating Committee has nominated Jane Liddell for the position of Secretary and this will be presented to the membership at the February meeting for a vote following her installation.

NEW BUSINESS

Rose Ann Bradley made a motion, seconded by Patricia Barnett and passed by the Board that a \$25 donation be made to BCDP fund in memory of Mary Virginia Wilson, a former EWI chapter president. The passing of Judge Turner was announced and Board members decided to make individual donations to BCDP in his memory as he was such a staunch EWI supporter.

ANNOUNCEMENTS

Carol Whitfield noted that according to the new regulations, we must have an Investment Committee regardless of whether we have any investments. It was suggested by Corporate Treasurer Darlene Banagon that we ask our scholarship judges to sign off on Form 51, which verifies our scholarship distribution. The board approved Carol asking our scholarship judges to be our investment committee. This committee is only advisory; the board remains the fiduciary of the account.

The next Board meeting will be March 12, 2008 at Ernst & Young.