

**EXECUTIVE WOMEN INTERNATIONAL MEMPHIS CHAPTER
BOARD OF DIRECTORS MINUTES
December 5, 2007**

CALL TO ORDER

President Carol Whitfield (FedEx) called the December Board Meeting of the Memphis Chapter to order at 6:15 p.m. Wednesday, December 5, 2007 at Ernst and Young.

Roll Call

Present:

Carol Whitfield, President
Jane L. Liddell, Secretary
Lisa Forrest, Treasurer
Katie Hart, Membership
Tommye Ballard, Sergeant-at-Arms
Rose Ann Bradley, Publications
Patricia Barnett, Ways & Means
Susan Babb, Public Relations
Krissie Heuer, Advisor
Martha Pallesen, Parliamentary Advisor

Absent:

Christie Berry, Programs

MINUTES

The minutes from the November Board meeting and the November Chapter meeting were presented & corrected.

TREASURES'S REPORT

The Treasurer's report as of December 5, 2007 was distributed to the Board. It was announced that the Annual dues would be sent out by December 15 and Dinner dues for the last quarter would be sent no later than early January.

COMMUNICATIONS

Krissie Heuer reported that she had received several verbal messages congratulating EWI on the successful November Anniversary celebration.

COMMITTEE REPORTS

The Board of Officers and Directors presented the following reports:

MEMBERSHIP

Katie Hart presented that we currently have 53 Member Firms, 57 Active Reps, 12 Sustainers, 1 honorary member, 1 life member and 0 transitional members. The resignation of A&I Travel was announced due to no current representative available. Katie announced that Lisa Cline with the Crescent Club would possibly be installed at the December meeting. Katie Hart made the motion, Lisa Forrest seconded, and the notion carried to post BeautiControl, Hampton Inn Thousand Oaks, International Paper, and Memphis Grizzlies.

The suggestion was made that the Sergeant-at-Arms advise the board prior to the monthly meetings of all guests committed to attend.

Suggestions for made to develop a guideline for Firm recognitions and membership records.

PROGRAM

President Whitfield announced the resignation of Program Director, Christie Berry and Destination King. Krissie Heuer would fill-in until the position could be filled.

The decorations for the December meeting were discussed as well as the entertainment. Various members also presented ideas for the upcoming meeting.

PUBLICATIONS

Rose Ann Bradley announced that the Pulse was posted to the website on November 30, 2007. December Pulse articles were needed by December 28 in order to be posted by January 8, 2007.

New Features

SERGEANT-AT-ARMS

Director Tommy Ballard presented the November attendance figures. Attending were 48 Active Reps, 5 Sustaining Reps, 1 Life, 19 guest, 6 executives and 1 prospective member totaling 81 / 76.9%.

Tommye announced that she would contact the non-responders for the December meeting.

PUBLIC RELATIONS

Susan Babb announced that the Commercial Appeal had an article on the Reading Rally on Friday after Thanksgiving. The CA was non-responsive on the Anniversary celebration.

Technology

Krissie Heuer was sending Ricky Barnett a CD of photos taken at the November meeting.

Martha Pallesen suggested that the chapter purchase a camera.

WAYS AND MEANS

Ways and Means director, Patricia Barnett presented the November Ways and Means report.

The auction to be held at the December meeting was discussed at length.

BCDP

No announcements or discussions were made.

PARLIAMENTARY PROCEDURES

Martha Pallesen, PP advisor, led the board in *Who wants to be a millionaire*. Questions were on Parliamentary Procedures.

UNFINISHED BUSINESS

Northwest Airline had not responded on the return of airfare for Janet Mitchell.

NEW BUSINESS

A discussion was opened regarding the payment for the airline vouchers received being offset by hotel expenses paid for by past president Heuer.

ANNOUNCEMENTS:

Debra Segerson, one of the scholarship recipients contacted the chapter stating that she was able to take only nine of the 12 hours required by the scholarship.

Since the three-hour class needed was not being offered, the motion to offer Debra a special dispensation to only take the nine hours was made by Jane Liddell, seconded by Rose Ann Bradley and was passed by the board.

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The next Board meeting would be
January 9 2008 at Ernst & Young.

ADJOURNMENT

The meeting was adjourned at 9:45 PM.

Jane Liddell
2007/2008 Secretary

Carol Whitfield
2007/2008 President

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