

**EXECUTIVE WOMEN INTERNATIONAL MEMPHIS CHAPTER
BOARD OF DIRECTORS MINUTES
November 7, 2007**

CALL TO ORDER

President Carol Whitfield (FedEx) called the November Board Meeting of the Memphis Chapter to order at 6:10 p.m. Wednesday, November 7 at Ernst and Young.

Roll Call

Present:

Carol Whitfield, President
Jane L. Liddell, Secretary
Lisa Forrest, Treasurer
Christie Berry, Program Director
Patricia Barnett, Ways & Means
Krissie Heuer, Advisor
Martha Pallesen, Parliamentary Advisor

Absent:

Katie Hart, Membership Director
Tommye Ballard, Sergeant-at-Arms
Rose Ann Bradley, Publications Director
Susan Babb, Public Relations Director

MINUTES

The minutes from the October Board meeting and the October Chapter meeting had been posted to the website.

TREASURES'S REPORT

The Treasurer's report as of November 7, 2007 was distributed to the Board.

COMMUNICATIONS

President Whitfield received a resignation Letter from Pugh's Florist.

Letters of Congratulations regarding the Fiftieth Anniversary received from:
EWI Corporate
EWI Spokane Chapter
EWI Oklahoma City Chapter

COMMITTEE REPORTS

The Board of Officers and Directors presented the following reports:

MEMBERSHIP

Katie Hart was absent and there was no report. Carol Whitfield did share with us the resignation of Pugh's Florist.

PROGRAM

Christie Berry presented a list of programs for 2007 – 2008. Director Berry announced that the December meeting would be at Windyke CC. The menu was discussed for the December meeting as well as table-decorating contest.

PUBLICATIONS

Rose Ann Bradley was absent but provided a Pulse Deadline handout. The Roster and Birthdays for the Pulse were discussed.

SERGEANT-AT-ARMS

Director Tommye Ballard was absent and no report was provided.

WAYS AND MEANS

Ways and Means director, Patricia Barnett presented the October report. Plans for the December auction were discussed as well as W&M committee meetings.

BCDP

President Whitfield announced that Melinda Edwards had accepted the director's position.

Jane Liddell
2007/2008 Secretary

PARLIAMENTARY PROCEDURES

Martha Pallesen, PP advisor, distributed a book on Procedures.

Martha advised the board that a voting quorum was present and that the President was not included in the Nominating Committee meetings.

Carol Whitfield
2007/2008 President

UNFINISHED BUSINESS

Northwest Airline had not responded on the return of airfare for Janet Mitchell.

Pulse advertising was discussed.

NEW BUSINESS

According to the By-Laws, a Board member is to serve on the Nominating Committee. The motion was made by Lisa Forrest to nominate Jane Liddell.

Seconding the motion was Patricia Barnett. Martha Pallesen confirmed that there was a voting quorum. The selection of Jane Liddell was made.

Roll-call would not be made at the November meeting.

ANNOUNCEMENTS:

The next Board meeting would be December 5th at Ernst & Young.

ADJOURNMENT

The meeting was adjourned at 8:10 PM.